



**Unlock Your Potential**

# Annual Report 2021

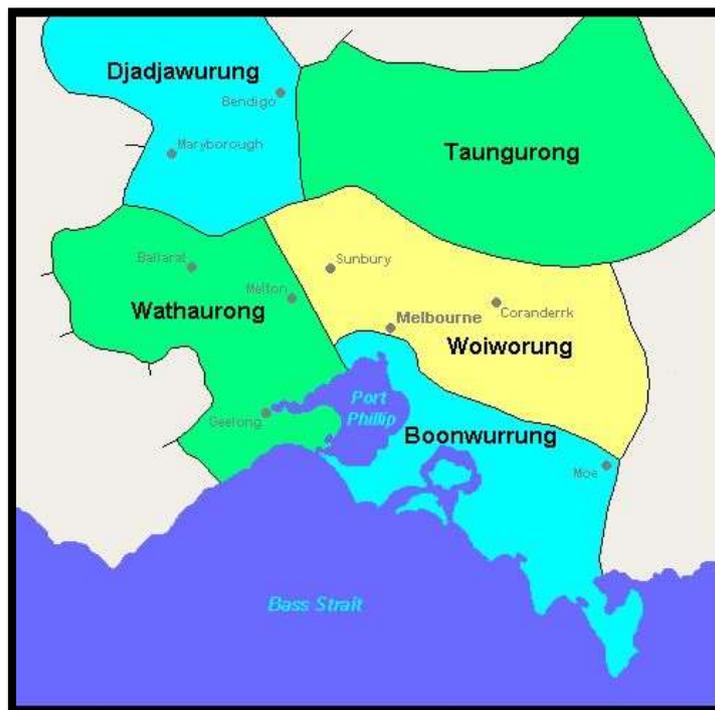
Somerville Community House Incorporated

Registration Number: A0040276V



## Acknowledgment of Country

We would like to begin by acknowledging the Traditional Custodians of the land on which we gather and proudly pay our respects to the Boonwurrung/Bunurong people of the Kulin Nations. Our community pays our respects to their Elders past, present and future. That respect is also extended to all Aboriginal and Torres Strait Islander people.



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## Our Vision

Our Community House aims to bring people together to connect, learn and contribute to the local community, through social, educational, recreational and supportive activities using a unique community development approach.

## Our Mission

Provide a welcoming space which is inclusive for all members of our community, to facilitate a sharing of skills and experiences and engender a sense of belonging.

## Our Values

ACCESSIBLE  
RESPONSIVE  
FRIENDLY  
TRUSTING  
WELCOMING  
CARING  
RESPECTFUL  
SUPPORTIVE  
INCLUSIVE

## Address

SOMERVILLE COMMUNITY HOUSE INCORPORATED  
21 Blacks Camp Road, Somerville Vic 3912  
PO Box 579 Somerville Vic 3912  
Telephone: 03 5977 8330 Mobile: 0438 241 134

Email: [info@somervillecommunityhouse.com.au](mailto:info@somervillecommunityhouse.com.au)  
Website: [www.somervillecommunityhouse.com.au](http://www.somervillecommunityhouse.com.au)  
Facebook: [www.facebook/somervillecommunityhouse](http://www.facebook/somervillecommunityhouse)

ABN: 47 673 738 558  
Incorporation Reg No: A0040276V

# Who And Where We Are Located?

Somerville is located on the Mornington Peninsula, 55km southeast from Melbourne, Victoria and is viewed as part of Metropolitan Greater Melbourne. The Mornington Peninsula Shire Council (MPS) is the local government with Somerville located in the Watson Ward. According to the 2016 Census the population is 11,336 (ABS, 2021).

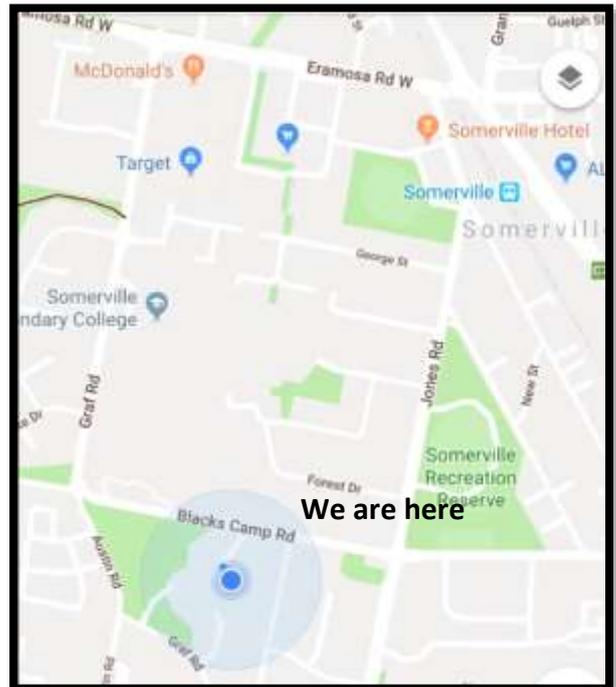
The Somerville Community House Incorporated is an independent not for profit organisation governed by a volunteer Committee of Management. It is a member of the Neighborhood House Network and is supported by Neighbourhood House Victoria and the Community House Network Southern Region. Annual funding is provided by the Victorian Department of Families, Fairness & Housing (DFFH) and the local Mornington Peninsula Shire Council (MPS) who also provides and maintains the building.

The Somerville Community House Incorporated is situated in the Annie Sage Community Centre at 21 Blacks Camp Road in Somerville. This purpose-built facility is situated close to the newly renamed “Tillerkite Preschool” and the “Somerville Senior Citizens”. The building is shared with the Department of Child and Family Health also known as the Maternal and Child Health who provide a service for local families and host a first-time parents’ group and monthly immunisations. The Somerville/Tyabb Rotary also meet here every Wednesday evening.

Somerville, Mornington Peninsula, Victoria



A local map of Somerville.



## Strategic Goals for 2020-2024

<b>1</b>	<b>Increase the level of community participation.</b>	Our participation rates have been steadily increasing by 11% each term. However, Covid restrictions have led to the closing of the Centre and a marked reduction in participation. However, the development of a new online monthly newsletter was created to connect with participants & the wider community. We also introduced weekly phone calls, text messages, online Zoom meetings and chats, 'click & collection' of books, fabrics, yarns, jigsaw puzzles, emails and some outside face to face chats to maintain connection for those suffering the isolation that the 'lockdowns' created.
<b>2</b>	<b>Partner with other community organisations, businesses, government &amp; philanthropic organisations to secure appropriate funding and support.</b>	<b>We were very fortunate to receive additional funding from the Federal, State and Local government due to the Covid pandemic. We received a grant of \$500 from the Somerville Commonwealth Bank to go towards beautifying our front garden. We have partnered with the Somerville/Tyabb Rotary "Beautify Somerville" project securing funding for this project via the MPS. We are currently supporting the newly formed Somerville Chamber of Commerce meetings and an upcoming Christmas event.</b>
<b>3</b>	<b>Identify community needs and aspirations through an annual Community Consultation in conjunction with the Mornington Peninsula Shire as well as in our house.</b>	Collaboration with the Somerville/Tyabb Rotary led to a project to 'Beautify Somerville' including all clubs, groups and schools. Covid restrictions slowed down the timeline, but plans are still in place for 2022. We are due to meet with the Somerville Seniors and the MPS to discuss opportunities for us to use their hall for regular music and exercise sessions as demand from the community increases. We aspire to support our large population of ageing citizens, to reduce loneliness and build healthy connections.
<b>4</b>	<b>Determine appropriate community programs, activities and services in response to needs identified, ensuring that diversity and differences are valued, especially in line with the Shire's Health and Well-being Plan.</b>	<b>We continue to provide low-cost classes in response to needs identified. These have included an extra adult craft class and drawing/paint class. Music is another area of interest with the ever-popular Bluegrass group, a newly formed Ukulele learner's class and the introduction of musicians performing weekly during Winter. The delivery of programs has altered to suit restrictions so the stopping &amp; starting has meant some people drop off whilst others are quick to return. We are pre-planning new programs such as photography, cooking, floristry and art programs with a focus on children, youth and young adults.</b>

# Strategic Goals for 2020-2024 continued

<b>5</b>	<b>Establish a member governance base to diversify and support the Committee of Management.</b>	The monthly Governance Meetings by the MPS unfortunately came to an end once Covid-19 restrictions came into force. The Committee continues to work closely with the Manager, the CHN, the NHVic and the MPS to keep up to date with the everchanging landscape and ensure compliance on all levels. Our volunteers have become members of our governance base and are invited to attend our AGM. The recruitment of new and effective Committee members is ongoing.
<b>6</b>	<b>Evaluate the effectiveness of all aspects of Somerville Community House operations including programs, practice, governance and delivery of quality program/activities and services.</b>	<b>Our participants speak often of how important the Somerville Community House is to their wellbeing and their sense of community. Now more than ever people are keen to engage with their local community and connect with others. Quotes provided by participants can be found below.</b>

**I tell everyone I meet to come to the Somerville Community House, because I love the feel of the place, I really feel at home and that I belong.**  
*Joy Carkeet – Hatha Yoga, Tai Chi.*

*I enjoy working with the two knitting groups as there is always a story to share, a new pattern to learn or a charity that needs items. I also enjoy the friendships with the women I have met.*  
*Sue Kotsiakos – Group Leader*

**I feel I am helping others in a small way and I enjoy the socialisation with likeminded people.**  
*Marg - Knitting*

**Coming to the Somerville Community House eases the loneliness and is something for just me!  
 I also get to learn new skills from others.**  
**Susan**



## Volunteers

A big 'thank you' to all our volunteers who give freely of their time. Our Community House benefits greatly from your contribution, your time and friendship. It further strengthens our community, making it a welcoming place to visit and belong. The place isn't the same, without you all.

Office Administration	Jo Cakovan
Office Admin/Groups	Lynette Elton-Baker
Garden	Ron Elton-Baker
Office Admin.	Mary-Ann Fox
Cleaning	Carol Frigo
Social Media	Jennifer Gardner
Charities	Kathy Lee
Building/Maintenance	Dominic Merlino
Office Admin.	Karen Twelftree
Office Admin.	Vicki Warner
Groups – Garden/Books	Jacky Woodhouse
Maintenance	Kevin Woodhouse
Book-Keeping/Groups	Ian Marshall
Cleaning	Judith Watson
Photography	Matthew Webby



**Student Placement** Harley Carter – Somerville Secondary College

## Our Tutors and Group Leaders

Our tutors and group leaders come from a variety of working backgrounds and are both skilled and passionate about their community. They enjoy interacting with people, sharing their knowledge, time and inspiring others. We welcome their input and celebrate what they do.

Since the COVID-19 restrictions have been enforced, many leaders have had to adapt to the changing times and how they interact with their group members. This meant more telephone calls, texting, Facebook sharing, emails, Zoom or Skype sessions to keep connected. We created a click and collect system for participants to collect books, yarns, materials and drop supplies off.



## GROUP LEADERS

Cara Macri  
Cate Gamble  
Chris Such  
Debbie Riley  
Gillian Bolwell  
Heidi Smith  
Helen Dickson  
Ian Marshall  
Jacky Woodhouse  
James Harrison  
Julie Cox  
Lynette Elton-Baker  
Sarah Sheffield  
Megan Dalton  
Michele Cleaver  
Narelle Penny  
Noriko Tanaka  
Peter Winter  
Rhonda Fincham  
Rob Clarke  
Rose Holmes  
Tina Bedford & Sarah Simpson  
Sharon Hussey  
Sarah Sheffield  
Sue Kotsiakos  
Wendy Ronalds

## GROUPS

Hatha Yoga Day  
Speech Pathology  
Rotary – Somerville/Tyabb  
Tai Chi  
Art for Adults  
Psychologist  
Book Club  
Amblers, Bushwalking & Men's Group  
Literature Lovers & the Community Garden  
Bluegrass Music Club, Music Melodies & Ukulele  
Community Drawing & Painting  
Patchwork & Social Sewing  
Hatha Yoga  
Mangroves  
Acrylic Art for Children, Tweens & Adults  
Rancare – NDIS Provider  
Tai Chi  
Walkers & Talkers  
Cryptic Crosswords  
Mornington Peninsula Writers'  
Advanced Cryptic Crosswords  
First Time Parents' Group  
Social Sewing & Crafts  
Hatha Yoga  
Knitters & Crocheters & the Knitters & Hookers  
Meditation Classes



## During the COVID-19 Restrictions

The COVID-19 pandemic has impacted us from March 17<sup>th</sup>, 2020 and it continues to impact through 2021 and into 2022. During this time our groups that knit, crochet and sew have made hundreds of items for a wide variety of charities.

Aussie Farmers	The Good Shepherd - Hastings
Baptcare Peninsula View Community	Somerville CFA annual Xmas toy drive
Baxter Village Centre	Western Port Community Centre
Frankston Community Centre	
George Vowell Aged Care Home – Mt. Eliza	<b>Hospitals include:</b>
Hastings Ambulance Service	Beleura Oncology Department
Headspace	Frankston Hospital - Oncology Ward
Mornington Community Centre	Mercy Hospital for Women
Northwestern Victoria Farmers	Monash Children’s Ward
Opal Aged Care – Somerville	Rosebud Hospital – Dialysis & Chemo
Peninsula Health - Frankston	The Bays Hospital – Mornington
Pregnancy Assist - Frankston	The Royal Women’s Hospital



# Funding, Support & Partners

## **Department of Families, Fairness & Housing**

Thank you to Sharon Peston and your ongoing support and communication especially during such uncertain times.

Providing funding for 25 hours of Neighbourhood house Coordination per week.

## **Mornington Peninsula Shire Council**

Thank you to Tricia Folvig, Wayne Lovie and Rebecca Levy.

Providing operational support \$20,000 per annum, the provision of a building and facility maintenance and regular directives throughout the pandemic.

## **Community House Network Southern Region**

Thank you to the Networkers, Cath Darcy and Wendy Hiam for providing great support for the Manager, the Committee of Management, professional development, networking opportunities and delivering free PPE during COVID-19.

## **Neighbourhood Houses Victoria**

Thank you to the team at NHV for providing ongoing support and direction especially during the pandemic. For professional development, funding and networking opportunities.

## **Community Houses Mornington Peninsula**

Thank you to the other 12 Neighbourhood House Managers for your ongoing collaboration and support.

## **Maternal and Child Health**

Thank you to the management team and especially the nurses who work in the Annie Sage Community Centre for your professionalism, communication and support.

## **Somerville/Tyabb Rotary**

Thank you for your ongoing support and collaborations.

## **Somerville Family Day Committee**

Thank you for your collaboration & support.

## **Somerville Senior Citizens**

Thank you for your ongoing support and collaborations.

## **Somerville Secondary School**

Thank you for your ongoing support and collaborations. We enjoyed hosting a senior student for work experience and our Committee enjoyed engaging with VCAL students.

## **Somerville Commonwealth Bank**

Thank you to Jason and the team for your Community Support grant of \$500.

## **Peninsula Community Legal Service – Street Law Coffee**

Free Legal Advice & Coffee provided for anyone who seeks their assistance.

## **St Andrews Anglican Church – Somerville**

Thank you for providing fabrics, yarns and your ongoing support.

## **OBriens Real Estate – Somerville**

Thank you for providing an advertising sign for our Open Day.



# Minutes Of Previous AGM



## Somerville Community House Incorporated

Incorporation Reg No A0040276V ABN 47 673 738 558

Annie Sage Community Centre

21 Blacks Camp Road Somerville 3912

Postal Address PO Box 579 Somerville 3912

Telephone 03 5977 8330

[info@somervillecommunityhouse.com.au](mailto:info@somervillecommunityhouse.com.au)

[www.somervillecommunityhouse.com.au](http://www.somervillecommunityhouse.com.au)

## Minutes of Annual General Meeting 17 November 2020 at 11.35am

- 1. Welcome:** Dick Cox welcomed all in attendance with a special welcome to guests, Trish Folvig, Chrissy Kouvoras, Ailsa Strachan and Sue Kotsiakos.

**Present:** Dick Cox, Lynda Tredwell, Kim Fitcher, Jacky Woodhouse, Frances Burns, Peter Winter, Rob Clarke, Ian Marshall, Rhonda Fincham, Tricia Folvig (Mornington Peninsula Shire), Chrissy Kouvoras (Somerville Family Day), Ailsa Strachan and Sue Kotsiakos.

- 2. Apologies:** Mike Sheehan.
- 3. Minutes of Annual General Meeting held 17 September 2019** have been circulated to all members. If no corrections they will be received as true records.  
No corrections deemed necessary.

**Accepted by** Frances Burns

**Seconded by** Peter Winter

### 4. Chairperson's Report

Dick gave an oral report as well as his written report.

Dick commented on the aspirations that SCH had and enjoyed for eight months before being dampened by COVID-19; his sadness at the resignation of valued committee member, John Drysdale; the welcoming of new member Rob Clarke; and the overseeing of improvements to the premises.

He acknowledged the highlight of being awarded the "Somerville Community Member of the Year" award, at the Somerville Family Day. An Award which he stated is not possible to get without a great team behind him. He personally thanked the Committee and especially Kim for all their work and support.

He also thanked past Councillor Julie Morris for her support of SCH.

Written report is tabled in Annual Report of 2020

**Accepted by** Peter Winter

**Seconded by** Rob Clarke

### 5. Manager's Report

Kim commenced her report with respectfully acknowledging the Boon Wurrung people as the traditional custodians of the land on which SCH meets and pays its respect to elders past, present and emerging.

She spoke about how optimistically the commencement of 2019-2020 was with the delivery of programs. Then the lockdown due to COVID-19. The amazing work done by the Somerville Stitches – a patchwork quilt for the children’s room at the Somerville Recreation Centre. The excellent work done by the Knitting and Crocheting group – an assortment of items which have been donated to charities and hospitals.

She congratulated Chairperson, Dick, on receiving the Mayoral Commendation “Somerville Community Member of the Year” award. She thanked the MPS especially past Councillor Julie Morris and Trish Folvig for their strong support, and also the Committee, Tutors, Group Leaders and Volunteers for all their support.

Written report is tabled in Annual Report 2020

**Accepted by** Jacky Woodhouse **Seconded by** Rob Clarke

#### 6. Treasurer’s Report & Appointment of Auditor

“I have pleasure in presenting the audited Annual Financial Reports for Somerville Community House Inc, for the financial year ended 30 June 2020.

The Profit & Loss Statement shows the following financial outcomes:

Current Year Surplus/(Loss)	\$ 18,394
Income Received	\$170468
Expenditure	\$152074

The Balance Sheet shows Cash at Bank and Fixed Deposits as follows:

Cash at Bank	\$ 43314
Term Deposit	\$ 97368
Total Cash Assets	\$140682

The financials reflect a surplus for the 2019/2020 financial year. This has mainly been due to grants being received from the Federal and State Government. We received \$10,000 from both the Federal and State Governments and \$6000 JobKeeper Payment. These payments have enabled us to continue to meet our on-going commitments.

Grants from the Mornington Peninsula Shire and Department of Health & Human Services amounting to \$98033 were gratefully received and we thank these funding bodies.

We also wish to thank our auditor, Glen McClelland, for auditing the accounts.

I am confident that the Somerville Community House is in an excellent position to continue to prosper and grow within the community”.

I am pleased to move my report.

The appointment of Glen McClelland as auditor is recommended.

**Accepted by** Ian Marshall **Seconded by** Lynda Tredwell

Full financial reports are tabled in the Annual Report of 2020.

**7. Acceptance of Annual Report 2020**

The Annual Report 2020

**Accepted by** Peter Winter

**Seconded by** Rob Clarke

**8. Election of new Committee of Management**

Trish Folvig of MPS addressed the meeting and conducted the election.

The results are:

Chairperson

Dick Cox

Vice Chairperson

Lynda Tredwell

Secretary/Public Officer

Rhonda Fincham

Treasurer

Frances Burns

General Committee Members

Jacky Woodhouse, Mike Sheehan, Peter Winter,  
Ian Marshall and Robert Clarke

9. Chairperson Dick Cox thanked Trish Folvig for officiating and welcomed in the new committee, and thanked all for accepting the roles.

Meeting closed at 12.00 noon.

Rob Clarke delighted those present with a recitation of one of his short stories. Guests were invited to partake in light refreshments.

# Chairperson's Report 2021

It was not a good start to the year with COVID-19 lockdowns in force and with many other lockdowns on again off again, making it a very difficult and worrying year for everybody.

Our Committee, held many zoom meetings during the year, Kim attended many other zoom meetings keeping in touch with DFFH, Mornington Shire, the other Mornington Peninsula Community Houses and our local community.

We even had to run our usual "Meet the Candidates" Forum for the local council elections by zoom, unfortunately two of the five candidates did not want to attend. The zoom meeting was attended by many people and superbly facilitated by Aled Roberts.

Unfortunately, most of our planned meetings with the Shire, Senior Citizens etcetera had to be postponed month after month and with the Shire in lockdown for most of the year little progress has been made on our 'wish list' of improvements.

We did manage to get sound proofing/privacy curtains installed in rooms 1/2 which has made a big difference to the room thank you Peter for all your work on this. Dominic Merlino, ably supported by Kevin Woodhouse completed the pathway to the bins outside, we have plans to have a couple of sculptures made in keeping with the cultural heritage of the area.

Russ Davidson had to resign from our Committee after three years with us, thank you Russ especially for all the work you did for SCH on insurance etc.

We managed to get one of our 'wish list' almost completed which was for Traffic Management signs put up in the driveway.

The "beautifying Somerville" and bike trail project has been really slowed down with the lockdowns hopefully it will gain momentum again in 2021/22.

On a personal note, I would like to take this opportunity to thank the Somerville Community House Committee and in particular our Manager Kim for keeping the House viable and the support they gave in assisting in my being awarded the Order of Australia Medal in the Queen's Birthday Honours for services to the Mornington Peninsula Community.

We hope everyone stays safe and look forward to being together again (Zoom meetings never have the same feeling), we must never lose sight of the fact that the Somerville Community House plays a vital role in bringing together local people, community organisations, government, businesses, and philanthropic organisations working together to achieve the community-strengthening ideas behind the whole Community House philosophy but now doing it in a Covid-19 safe way.

Captain Dick Cox  
Chair



## Manager's Report 2021

It is my pleasure to present my fifth report as Manager of the Somerville Community House. The Covid-19 pandemic has certainly brought with it, many challenges for everyone on all levels. We have had to become vigilant about cleaning all surfaces, maintaining our distance from others, wearing face masks and the introduction of the QR-code to 'check in'. There have been Covid-19 plans to create, systems to adjust, rules to follow, policies to update and 'road maps' to guide the way. There has also been the looming uncertainty of what this pandemic is capable of but the focus at Somerville has always been on keeping people connected and safe. As soon as we were allowed, we opened our doors to small regular groups as often as needed.



However, we lost a number of valued program providers and services due to the restrictions imposed and said goodbye to the Victorian Aboriginal Child Care Agency (VACCA) who had held weekly cultural and contemporary dance classes for young Koori women, OCTEC, a job provider, the Australian Breast Feeding Association, AGLOW – a Christian support group, the Somerville Badminton Club, a couple of local focus meeting groups and persisted with a stop-start approach for all of our regular weekly programs.

During lockdown phases, the Maternal & Child Health continued to see families and new babies with everchanging rules on the wearing of personal protective equipment making their job even more demanding. A well visited monthly immunisation clinic was offered and the weekly First Parents' group went online. We were also able to provide a large room and space to our resident psychologist twice a week who was able to continue see clients desperate to meet, face to face.

More time was spent collaborating with other Community House Managers across the Mornington Peninsula and Southern Victoria online as we all processed and adapted to the many changes asked of us. A myriad of online personal development opportunities were available and I learnt a new digital newsletter system thanks to support from Tracey Trueman, Manager at the Dromana Community House. We renamed & branded our 'Manager's Cluster', to the 'Community Houses Mornington Peninsula, collaborating for the community' and are continuing to find ways we can support each other moving forward.

We were fortunate to celebrate Neighbourhood House week by purchasing a 'selfie frame' and photographing all the groups. We participated in the Victorian Museum's Climate Action project and provided an instruction sheet on 'How to make beeswax wraps' to put on their website.

<https://museums victoria.com.au/climate-and-environment/community-stories/making-beeswax-wraps/>

Back in 2020, we welcomed James Harrison and his Bluegrass Music group to the House to play their instruments and sing on the last Sunday of the month. James also

started a weekly beginners Ukulele group and invited other musicians to entertain us during the cold Winter months until the last lockdown. This has been a very special and joyful experience for many participants.

We bought new soft armchairs to accommodate our growing groups of crafters and had new acoustic curtains installed in our main carpeted room to reduce sound transfer and create privacy. They have been very effective for the psychology sessions, yoga, meditation, young mother's and beginner ukulele classes.

We were fortunate to have Dominic Merlino complete some major outside projects with the assistance of Kevin Woodhouse. Together they created a new footpath and garden at the front of the building from funds provided by the Somerville Commonwealth Bank. Kevin regularly drives his wife Jacky to the Community House Garden and is always on hand to attend to a variety of maintenance projects.

Jacky Woodhouse on the other hand has singlehandedly, with a bit of help, kept our community garden producing a wide range of herbs and vegetables throughout the year. Excess produce has been distributed to an appreciative community and all have enjoyed watching things grow via photos in the newsletter. Our new resident garden man, 'Sir Douglas Plantsalot' was beautifully constructed by both Jacky and Lyn Elton-Baker to watch over the House & garden.

Our Knitting and Crocheting groups have continued to produce beautiful hand-crafted items for many charities including hundreds of toys for the Somerville CFA. Whilst our Somerville Stitchers group have continued to sew facemasks, quilts, hospital scrubs and toys for a variety of charities, hospitals and schools.

I wish also to thank all the members of the Committee of Management for their support throughout the year. I appreciate your guidance, hands on approach and willingness to find solutions to tricky problems. I am also very pleased that our Chairman Dick Cox was awarded a well-deserved Order of Australia Medal this year for his contributions to the Mornington Peninsula community.

Thank you to all our passionate Tutors, Group Leaders and our Volunteers. We are so fortunate to have you all on board and our House greatly benefits from your willingness to share your skills, your time and friendship. Thank you especially to Lyn Elton-Baker and Jo Cakovan for always having my back. Thank you also to our regular and new participants who comply when asked and are the fabric of the Somerville Community House. You all strengthen our community, making it a joy to be a part of.

Thank You Everyone  
Warm Regards,

Kim Fitcher



# Treasurer's Report

## Treasurer's Report to Somerville Community House

Annual General Meeting : 25 November 2021

I have pleasure in presenting the audited Annual Financial Reports for Somerville Community House Inc. for the financial year ended 30 June 2021.

The Profit & Loss Statement shows the following financial outcomes:

Current Year Surplus/(Loss)	\$ 33754
Income Received	\$168837
Expenditure	\$135083

The Balance Sheet shows Cash at Bank and Fixed Deposits as follows:

Cash at Bank	\$ 51087
Term Deposits	\$128457
Total Cash Assets	\$180620

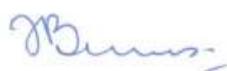
Even though Covid stopped so much of our activities at the House, financially we did quite well. This was due, in part, to State and Federal Government Grants. We received \$20,000 from the State Government and \$21,900 from the Federal Government through their Jobkeeper Program. These payments have enabled us to continue to meet our on-going commitments,

Other grants we received were - \$86,909 from DHS, \$20,000 from the Mornington Shire and \$500 from the Commonwealth Bank, Somerville. We are extremely grateful for all grants received.

We also wish to thank our auditor, Glen McClelland, for auditing the accounts.

I am confident that the Somerville Community House is in an excellent position to continue to prosper and grow within the community.

I am pleased to move my report.



FRANCES BURNS  
Treasurer



# Auditor's Statement

Kennedy & McClelland

Chartered Accountants

46 Playne Street / PO Box 1285

ABN 42 472 554 624

Frankston VIC 3199

Ph: (03) 9781 1888 | M: 0466 585 975

The Members  
Somerville Community House Inc.  
PO Box 579  
Somerville Vic 3912

## INDEPENDENT AUDITOR'S REPORT

I have audited the accompanying financial report, being a special purpose financial report of the Somerville Community House Inc, which comprises the statement of financial position as at 30 June 2020, the statement of Profit and Loss for the year then ended and notes to the financial statements

### **Responsible Entities Responsibility for the Financial Report**

The responsible entities of the registered entity are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in note 1 to the financial report is appropriate to meet the requirements of the Australian Charities and Not for Profits Commission Act 2012 and the needs of members. The responsible entities responsibility also includes such internal control as the responsible entities determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

### **Auditors Responsibility**

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit in accordance with Australian Auditing Standards. Those standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the responsible entities preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for a purpose of expressing an opinion on the effectiveness of the registered entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the responsible entities, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

---

Principal: Glen McClelland FCA



Liability Limited  
by a scheme  
approved under  
Professional Standards

Email: [glenmc100@gmail.com](mailto:glenmc100@gmail.com)

Professional Standards

CHARTERED AUSTRALIA • ACCOUNTANTS'-NEW ZEALAND Legislation.

### Opinion

In my opinion the financial report of the Somerville Community House Inc. has been prepared in accordance with Division 60 of the *Australian Charities and Not for Profit Commission Act 2012*, including:

(a) giving a true and fair view of the registered entity's financial position as at 30 June 2021 and its financial performance and cash flows for the year ended on that date; and

(b) complying with Australian Accounting Standards to the extent described in note 1, and Division 60 of the *Australian Charities and Not for Profit Commission regulation 2013*.

### Basis of Accounting

Without modifying my opinion, I draw attention to note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the responsible entities' financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose.



G. McClelland FCA

9/11/21  
Date

46 Playne St Frankston Vic 3199

# Financial Statements

## Somerville Community House Inc. Profit & Loss Statement July 2020 To June 2021

Income		
Grants		
Grants CW - Capital	\$27	
Grants - DHS	\$86,909	
Grants - Shire	\$20,000	
Grants Other	\$500	
Grants - State Government	\$20,000	
JobKeeper	\$21,900	
<b>Total Grants</b>		<b>\$149,336</b>
Other Income		
Interest Received	\$1,089	
Rental Income	\$257	
Rental Income - Rotary		\$701
Event/Fundraiser		\$73
<b>Total Other Income</b>		<b>\$1,346</b>
Adult Drawing		\$447
"A Flair for Art"		\$147
Book Club		\$480
Crosswords		\$759
Community Garden		\$350
Computer Courses -Operating		\$5
Groups		\$766
Bluegrass Mountain Club		\$1,257
Jewellery		\$182
Kids Art		\$8,400
Knitting for a Cause		\$1,293
L/Lovers		\$91
Meditation		\$270
Patchwork		\$590
Sewing		\$320
Tea & Coffee Group		\$346
Tai Chi		\$136
Writers Group		\$381
Yoga - Hatha		\$1,161
<b>Total Income</b>		<b>\$168,837</b>
<b>Total Cost of Goods Sold</b>		<b>\$0</b>
<b>Gross Profit</b>		<b>\$168,837</b>
Expenses		
Advertising & Promotion		\$1,375
Audit Fees		\$700
Bank Charges		\$3
Cleaning & Pest Control		\$2,425
Sundry Program Expenses		\$75
Computer Expenses		\$1,308
Depreciation		\$10,440
Event - SCH Celebrations		\$435
Gardening Expenses	\$827	
<b>Total</b>		<b>\$827</b>
Insurance - Public Liability		\$735

This report includes Year-End Adjustments.

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Somerville Community House Inc.  
 Profit & Loss Statement  
 July 2020 To June 2021

Merchant Fees		\$673
Membership Fees Paid		\$925
Postage	\$136	
Printing & Stationery		\$686
<b>Total</b>		<b>\$136</b>
Repairs & Maintenance		\$1,052
S&W Superannuation	\$8,528	
S&W Salaries & Wages	\$89,124	
S&W Long Service Leave Provision	\$1,402	
Sundry Expenses		\$656
Tea & Coffee	\$543	
Telephone & Fax, Internet		\$2,308
Tutor Fees		\$8,985
Workcover	\$968	
<b>Total</b>		<b>\$100,565</b>
Website		\$115
Program Expenses		\$262
Garden Expenses		\$129
Los Cost Assets		\$269
<b>Total Expenses</b>		<b>\$135,083</b>
<b>Operating Profit</b>		<b>\$33,754</b>
<b>Net Profit/(Loss)</b>		<b>\$33,754</b>

# Somerville Community House Inc.

## Balance Sheet

As of June 2021

Assets		
Current Assets		
Bendigo/Sandhurst Investment Acct	\$30,000	
Bendigo Easy Access Acct	\$1,000	
Cheque Account - Operating	\$51,087	
Bendigo Bank Building Fund	\$98,457	
Petty Cash	\$76	
Accounts Receivable	\$2,725	
<b>Total Current Assets</b>		<b>\$183,345</b>
Non - Current Assets		
Annie Sage Building Cap/Works	\$61,900	
Annie Sage Plant & Equipment	\$22,106	
<b>Total Non - Current Assets</b>		<b>\$84,007</b>
Computer Equipment	\$2,991	
Less Accumulated Depreciation	-\$34,710	
<b>Total Assets</b>		<b>\$235,632</b>
Liabilities		
Current Liabilities		
Accounts Payable	\$2,400	
GST Collected on Sales	\$810	
GST Paid on Purchases	-\$583	
PAYG Withholding Payable	\$6,076	
Superannuation Payable	\$1,631	
Provision for Entitlements	\$2,823	
<b>Total Current Liabilities</b>		<b>\$13,157</b>
<b>Total Liabilities</b>		<b>\$13,157</b>
Net Assets		
Equity		
Current Year Surplus	\$33,754	
Retained Surplus	\$188,722	
<b>Total Equity</b>		<b>\$222,475</b>

Somerville Community House Inc.  
Po Box 579  
Somerville Vic 3912

Kennedy & McClelland  
Chartered Accountants  
PO Box 1285  
Frankston Vic 3199

Dear Sir,

2021 AUDIT

In connection with your examination of the financial statements for the year ended 30 June 2021 we confirm that to the best of our knowledge and belief:

1. Financial transactions during the year have been conducted in accordance with the constitution including appropriate approval for payments and the recording of all receipts.
2. The statement of Income and Expenditure together with the Balance Sheet and notes to the accounts present a true and fair view of the financial position of the association as at 30 June 2021 and for the year ended on that date.
3. The association has been conducted in accordance with the constitution including register of members, minutes of meetings, annual general meeting, office bearers, the annual return form and appropriate notices for all meetings.
4. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements.
5. There are no large accounts not paid or contingent liabilities as at 30 June 2021
6. The assets recorded on the Balance Sheet and notes to the accounts were legally owned and were free from any charge.
7. We have made available to you, all books of account supporting documentation and all minutes of meetings
8. There have been no events since the end of the financial year that would substantially affect the accounts as at 30 June 2021

Yours faithfully





Date

**Somerville Community House Inc .**

30 June 2021

STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the association is not a reporting entity.

The committee has determined that this special purpose financial report should be prepared in accordance with accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee, the financial report:

1. Presents a true and fair view of the financial position of the association as at 30 June 2021 and its performance for the year ended on that date.
2. At the date of this statement there are reasonably grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Dated 10/11/2021

Chairman

  
.....

Treasurer or  
Committee Member

  
.....

**Somerville Community House Inc.**  
**Notes to and Forming Part of the Accounts**  
**For the year ended 30 June 2021**

**1. STATEMENT OF ACCOUNTING POLICIES**

The accounting policies adopted by the society follow the accounting standards issued by the Australian Accounting Bodies. Except where noted, these policies have been consistently applied. The Association is not a reporting entity and the accompanying financial reports are considered to be "Special purpose financial statements" and apply the following accounting standards to the extent they are relevant.

AASB 101	Presentation of Financial Statements
AASB 107	Statement of Cash Flows
AASB 108	Accounting policies, Changes in Accounting Estimates
AASB 1031	Materiality
AASB 1048	Interpretation of Standards
AASB 1054	Australian Additional Disclosures

This is a special purpose financial report that has been prepared to meet requirements of the members.

**(a) Income Recognition**

As is common for an organisation of this type, it is not practicable to maintain an effective system of internal control over donations, subscriptions and other fund raising activities. Accordingly income is acknowledged and recorded by the treasurer at the time of receipt.

**(b) Expenses**

Expenses are recorded and recognised at the time of payment. No adjustments have been made for accruals or prepayments with the exception of payroll expenses.

**(c) Assets**

Fixed assets have been capitalised and depreciated in accordance with previously adopted accounting policy.

**(d) Events subsequent to Balance Date**

There have been no known events since the end of the financial year that would substantially affect the accounts as at 30 June 2021.

**2. INCORPORATION**

The Somerville Community House Inc. was incorporated on 4 October 2000 under the provisions of the Associations Incorporation Act 1981 .

End of Report