



**Unlock Your Potential**



# Annual Report 2022

**Somerville Community House Incorporated**

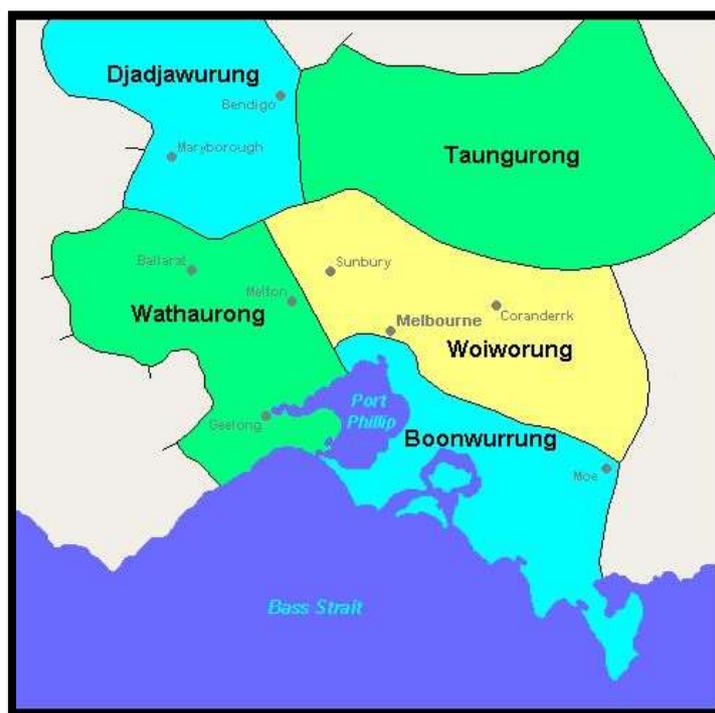
Registration Number: A0040276V

The Annie Sage Community Centre  
2/21 Worwong Avenue, Somerville, 3912



## Acknowledgment of Country

We would like to acknowledge the traditional custodians of the land on which we gather and proudly pay our respects to the Boonwurrung/Bunurong people of the Kulin Nations. That respect extends to their Elders past, present and to all Aboriginal and Torres Strait Islander people.



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## Our Vision

Our Community House aims to bring people together to connect, learn and contribute to the local community, through social, educational, recreational and supportive activities using a unique community development approach.

## Our Mission

Provide a welcoming space which is inclusive for all members of our community, to facilitate a sharing of skills and experiences and engender a sense of belonging.

## Our Values

ACCESSIBLE  
RESPONSIVE  
FRIENDLY  
TRUSTING  
WELCOMING  
CARING  
RESPECTFUL  
SUPPORTIVE  
INCLUSIVE

## Address

SOMERVILLE COMMUNITY HOUSE INCORPORATED  
2/21 Worwong Avenue Somerville Vic 3912  
PO Box 579 Somerville Vic 3912  
Telephone: 03 5977 8330 Mobile: 0438 241 134

Email: [info@somervillecommunityhouse.com.au](mailto:info@somervillecommunityhouse.com.au)  
Website: [www.somervillecommunityhouse.com.au](http://www.somervillecommunityhouse.com.au)  
Facebook: [www.facebook/somervillecommunityhouse](http://www.facebook/somervillecommunityhouse)

ABN: 47 673 738 558  
Incorporation Reg No: A0040276V

## Where We Are Located

Somerville is located on the Mornington Peninsula, 55km southeast from Melbourne, Victoria and is viewed as part of Metropolitan Greater Melbourne. The Mornington Peninsula Shire Council (MPS) is the local government with Somerville located in the Watson Ward. According to the 2016 Census the population was 11,336 (ABS, 2021).

The Somerville Community House Incorporated is an independent not for profit organisation governed by a volunteer Committee of Management and is a member of the Neighborhood House Network. It is supported by Neighbourhood House Victoria and the Community House Network Southern Region associations. Annual funding is provided by the Victorian Department of Families, Fairness & Housing (DFFH) and the local Mornington Peninsula Shire Council (MPS) who also provides and maintains the building. Additional funding sought generally relates to specific projects or programs.

The Somerville Community House Incorporated is situated in the purpose-built Annie Sage Community Centre in the same precinct as the newly renamed Tillerkite Preschool, Beek Beek Reserve, and includes the Somerville Senior Citizens hall. Blacks Camp Road was recently changed to Worwong Avenue due to the MPS Reconciliation Action plan and discussions with First Nations people.

The Annie Sage Community Centre is shared with the Department of Child and Family Health also known as Maternal and Child Health who provide an essential service for families, host a first-time parents' group and monthly childhood immunisations. The Somerville/Tyabb Rotary group meet here every Wednesday evening.

Somerville, Mornington Peninsula, Victoria



## Strategic Goals for 2020-2024

<b>1</b>	<b>Increase the level of community participation.</b>	Our participation rates continue to steadily increase by 11% each term and our music groups are proving very popular with more than 60 people enrolled in our Bluegrass group. However, the pandemic has left it's mark on people's confidence to mix and continues to affect our attendance rates. Another challenge is finding and retaining volunteers and suitable tutors to facilitate some of our classes. We are however optimistic of improved community confidence and outcomes as we go forward.
<b>2</b>	<b>Partner with other community organisations, businesses, government &amp; philanthropic organisations to secure appropriate funding and support.</b>	<b>This year we received additional funding from the Federal Government due to Covid restrictions and the Mornington Peninsula Shire increasing our annual funding to \$20,000. We were also fortunate to receive a grant, with support from Greg Hunt, Minister for Health, from the Federal Government for \$10,000 to plant trees for the Queen's Platinum Jubilee in our backyard. A grant of \$1636 from the Department of Justice for Air Purifiers. We signed up to the NHVic &amp; Brotherhood of St Laurence initiative to support the State Government's Power Bonus scheme and we recently collaborated with the Tillerkite Preschool to promote all of our Centre's &amp; celebrate the street, reserve and preschool's name change.</b>
<b>3</b>	<b>Identify community needs and aspirations though an annual Community Consultation in conjunction with the Mornington Peninsula Shire as well as in our house.</b>	In order to support our older community and to reduce loneliness, we met with the Somerville Senior's group to provide our support. We now include the Senior's activities in our Program and hold our popular Bluegrass & Singing Group sessions in the Hall. The Seniors have preferred to maintain their club's status quo for now, so we currently share the space. The Hastings Seniors are currently using the Hall once a week for their Bingo as they await repairs to their hall. We continue to collaborate with the Somerville/Tyabb Rotary project to 'Beautify Somerville' and have provided funding via the MPS to rebuild the Community Signage board located in the centre of Somerville.
<b>4</b>	<b>Determine appropriate community programs, activities and services in response to needs identified, ensuring that diversity and differences are valued, especially in line with the Shire's Health and Well-being Plan.</b>	<b>We have a wide selection of low-cost classes in response to discussions with participants who value these affordable opportunities. This has led to more visits from those receiving NDIS funding. The Bluegrass group has expanded our reach so we now have more men visiting our Centre and engaging in activities. The Bluegrass group has led to more musicians attending monthly performances, a weekly Ukulele class and a fortnightly mixed singing group. We introduced a monthly florist workshop, photography group and a writer's group but the latter classes have paused due to health challenges &amp; the difficulty of sourcing available group leaders. We have introduced a Mah Jong and a 500 card game group as requested &amp; continue to monitor our activities to promote variety.</b>

# Strategic Goals for 2020-2024 continued

<b>5</b>	<b>Establish a member governance base to diversify and support the Committee of Management.</b>	The monthly MPS Governance Meetings are missed but The Committee continues to work closely with the Manager, the CHN, NHVic and the MPS to keep up to date with the everchanging landscape and ensure compliance on all levels. Our volunteers have become members of our governance base and are invited to attend our AGM. The recruitment of new and effective Committee members is ongoing.
<b>6</b>	<b>Evaluate the effectiveness of all aspects of Somerville Community House operations including programs, practice, governance and delivery of quality program/activities and services.</b>	<b>We provide a variety of ways to evaluate what our community deems effective and respond to that need. Our participants often tell us how important visits to the Somerville Community House is to their wellbeing and their sense of community. We distribute evaluations and collect responses to events by encouraging participants to write us messages. We also have a Positive Feedback and Complaints policy in place that has been recently reviewed. Now more than ever people are keen to engage with their local community and connect with others. However, we continue to see a rise and fall in attendances due to impacts from recent bouts of family illness, low immunity or more demands on care providers.</b>

I come to Community House because it is a social outlet and a way of connecting to the Community  
Steve – Mah Jong

“I enjoy the social connection and that the calories don’t count at the Somerville Community House”  
Felicity – Mah Jong

I value the socialising and learning that comes from attending the Centre.  
Lynda

I feel safe when I visit this Centre, it has a nice vibe!  
Alice



## Volunteers

A big 'thank you' to all our volunteers who give freely of their time. Our Community House benefits greatly from your contribution, your time and friendship. It further strengthens our community, making it a welcoming place to visit and belong. The place couldn't run without you, your passion and input. Thank you also to our student Rita Leiva for all her contributions during her time with us. We wish her well in her future endeavours.

Office Admin & Groups  
Office Admin  
Groups – Garden/Books  
Book-Keeping/Groups  
Cleaning & Support  
Photographs  
Music/Musicians/Groups

Lynette Elton-Baker  
Karen Twelftree  
Jacky Woodhouse  
Ian Marshall  
Judith Watson  
Cheryl Veitch  
Ian Johnston  
Jazz Miller  
James Harrison  
Thelma Pryor  
Judy Judge  
Steve Begley

## Student Placement

Rita Leiva – Chisholm Tafe College  
(200 volunteer hours)



Rita Leiva



Judy Watson, Lyn Elton-Baker & Mary Volo

## Our Tutors and Group Leaders

Our tutors and group leaders come from a variety of working backgrounds and are both skilled and passionate about their community. Most of our tutors receive a small financial payment for their specialised instructions whilst all of our Group Leaders are volunteers who give of their time freely. Some have been with us for years while others tend to visit a variety of Centres. Overall, they all enjoy interacting with people, sharing their knowledge, time and inspiring others. We welcome their input and celebrate what they do.

Tutors/Specialists	GROUPS
Angela Stubbs	Hatha Yoga Night
Cate Gamble	Speech Pathology
Kerrie Fortune	Supported Playgroup
Heidi Smith	Psychologist
Lisa Connell	First Parents' Group
Michele Cleaver	Kids & Tween Acrylic Art
Narelle Penny	Rancare – NDIS Provider
Noriko Tanaka	Tai Chi
Rosie Kenney	Floral Arranging
Sarah Sheffield	Hatha Yoga Night
GROUP LEADERS	GROUPS
James Harrison	Bluegrass Music Club, Ukulele, Musician
Steve Begley	Melody Makers
Eric van Cuylenburg	PFC Singing
Ailsa Brough	Card Game 500
Chris Such - President	Rotary – Somerville/Tyabb
Helen Dickson	Book Club
Ian Johnston, Jazz Miller	Bluegrass Music Club, Musicians
Ian Marshall	Walking for Fitness, Bushwalking & the Men's Social
Jacky Woodhouse	Literature Lovers & the Community Garden
Julie Cox	Community Drawing & Painting
Karis Dalton	Australian Breastfeeding Association
Lynette Elton-Baker	Patchwork & Social Sewing
Peter Winter	Walkers & Talkers & Maintenance
Rhonda Fincham	Cryptic Crosswords (Beginners Welcome)
Robyn Carpenter	Photography
Rose Holmes	Advanced Cryptic Crosswords
Rob Clarke	Mornington Peninsula Writers
Ruth Hallett	Mah Jong
Sandy Keeble	Somerville Stitchers
Sue Kotsiakos	Knitters & Crocheters & the Knitters & Hookers
Thelma Pryor	Ukulele for beginners
Wendy Ronalds	Meditation Classes

## Group Activities



## Items hand-made for a variety of charities

We have an amazing and talented group of participants who continue to make a wide variety of handmade items for various charities across the year. Below is some of the charities that our Knitting, Crocheting and Sewing groups support each year.

Aussie Farmers	The Good Shepherd - Hastings
Baptcare Peninsula View Community	Seaman's Mission - Hastings
Baxter Village Centre	Somerville CFA annual Xmas toy drive
Frankston Community Centre	Western Port Community Centre
George Vowell Aged Care Home – Mt. Eliza	<b>Hospitals include:</b>
Hastings Ambulance Service	Beleura Oncology Department
Headspace	Frankston Hospital - Oncology Ward
Mornington Community Centre	Mercy Hospital for Women
Northwestern Victoria Farmers	Monash Children's Ward
Opal Aged Care – Somerville	Rosebud Hospital – Dialysis & Chemo
Peninsula Health - Frankston	The Bays Hospital – Mornington
Pregnancy Assist - Frankston	The Royal Women's Hospital



# Funding, Support & Partners

## **Department of Families, Fairness & Housing**

Thank you for your ongoing support and for providing funding for 25 hours of Neighbourhood house Coordination per week.

## **Mornington Peninsula Shire Council**

Thank you to the MPS, especially Tricia Folvig, Rebecca Levy & Toby Laverick. Providing operational support \$20,000 per annum, the provision of a building, facility maintenance and regular support.

## **Community House Network Southern Region**

Thank you to the Networkers, Cath Darcy and Wendy Hiam for providing great support for the Manager, the Committee of Management, professional development, networking opportunities and delivering free PPE to us.

## **Neighbourhood Houses Victoria**

Thank you to the team at NHVic for providing ongoing support, direction, professional development, funding and networking opportunities.

## **Community Houses Mornington Peninsula**

Thank you to the other 12 Neighbourhood House Managers for your ongoing collaboration and support.

## **Maternal and Child Health**

Thank you to the management team and especially the nurses who work in the Annie Sage Community Centre for your professionalism, communication and support.

## **Somerville/Tyabb Rotary Club**

Thank you for your ongoing support and collaborations.

## **Somerville Family Day Committee**

Thank you for your collaboration & support.

## **Somerville Senior Citizens**

Thank you for your ongoing support and collaborations.

## **Somerville Secondary School**

Thank you for your ongoing support and collaborations. We enjoyed hosting a senior student for work experience and our Committee enjoyed engaging with VCAL students.

## **Somerville Commonwealth Bank**

Thank you to Jason and the team for your ongoing support

## **Community Bank Hastings & District - Bendigo Bank**

Thank you for all your support.

## **Peninsula Community Legal Service – Street Law Coffee**

Free Legal Advice & Coffee provided for anyone who seeks their assistance.

## **St Andrews Anglican Church – Somerville**

Thank you for providing fabrics, yarns and your ongoing support.

## **Tillerkite Pre-school**

Thank you for all your support and collaborating with us for our Celebrating Community event.

## **OBriens Real Estate – Somerville**

Thank you for providing free advertising signs when requested.

# Minutes of Previous AGM 2021



## Somerville Community House Incorporated

Incorporation Reg No A0040276V ABN 47 673 738 558

Annie Sage Community Centre

21 Blacks Camp Road Somerville 3912

Postal Address PO Box 579 Somerville 3912

Telephone 03 5977 8330

[info@somervillecommunityhouse.com.au](mailto:info@somervillecommunityhouse.com.au)

[www.somervillecommunityhouse.com.au](http://www.somervillecommunityhouse.com.au)

## Minutes of Annual General Meeting 25 November 2021 at 2.00pm

- 1. Welcome:** Dick Cox welcomed all in attendance with a special welcome to guests, Vivienne Rogan, Judith Watson and Robyn Carpenter.

**Present:** Dick Cox, Lynda Tredwell, Kim Fitcher, Jacky Woodhouse, Frances Burns, Rob Clarke, Ian Marshall, Mike Sheehan, Rhonda Fincham, Vivienne Rogan, Judith Watson and Robyn Carpenter

- 2. Apologies:** Minister Greg Hunt MP, Neale Burgess MP, Tricia Folvig (MPS), Chrissy Kouvoras (SFD), Cr Despi O'Connor, Cr Paul Mercurio and Peter Winter
- 3. Minutes of Annual General Meeting held 17 November 2020** have been circulated to all members. If no corrections they will be received as true records. No corrections deemed necessary.

**Accepted by** Frances Burns      **Seconded by** Lynda Tredwell

### 4. Chairperson's Report

Dick spoke of the difficulties with COVID-19 lockdowns throughout the year. Doing meetings on Zoom. Facilitating the "Meet the Candidates" for the local council elections over Zoom. Planned meetings with the Shire which had to be postponed.

On the brighter side, the completion of the following:

Sound proofing/privacy curtains were installed in rooms 1 and 2. Thanks to Peter Winter for his work in arranging these.

The pathway to the bins outside. Appreciation and thanks to Dominic Merlino and Kevin Woodhouse for their work on this.

The installation of Traffic Management signs in the driveway.

A thank you to Russ Davidson, a committee member, who resigned after three years. Russ's work on the insurances is very much appreciated.

He personally thanked the Committee and particularly Kim for all their work and support, especially assisting in his being awarded the Order of Australia Medal in the Queen's Birthday Honours for services to the Mornington Peninsula community.

Dick's full written report is tabled in Annual Report of 2021

**Accepted by** Jacky Woodhouse      **Seconded by** Rob Clarke

## 5. Manager's Report

Kim commenced her report with respectfully acknowledging the Boon Wurrung people as the traditional custodians of the land on which SCH meets and pays its respect to elders past, present and emerging and to extend that respect to all Aboriginal and Torres Strait Islander people.

It was her pleasure to present her fifth Annual Report as Manager.

She stated that 2020 and 2021 have been interesting years due to COVID-19 affecting the way in which SCH has had to operate. The focus was to keep people connected and safe.

A number of program providers were lost due to the restrictions.

The psychologist and Maternal & Child Health were able to continue during the lockdowns.

She participated in lots of Zoom meetings with community house managers across the Mornington Peninsula. And she was able to learn a new online newsletter system which has formed an important link to remain connected with the community.

She thanked NHVic, CHN and MPS for keeping SCH up to date with directives around COVID-19.

She thanked Jacky Woodhouse for keeping the Community Garden alive and thriving.

Acknowledged the work Dominic Merlino and Kevin Woodhouse have done in competing projects especially the front garden

She expressed her pride in the knitters, crocheters and sewers who have been non-stop in hand making items for a myriad of charities.

She thanked the Tutors, Volunteers, Group Leaders, and the Committee of Management for all their support. Also Matthew Webby, photographer and Harley Carter, Student of Somerville SC for their contributions.

The joy in welcoming back James Harrison and his Bluegrass Music club who meet on the last Sunday of the month to share in music and singing.

She is looking forward to the coming year.

Kim's written report is tabled in Annual Report 2021

**Accepted by**

Lynda Tredwell

**Seconded by** Frances Burns

## 6. Treasurer's Report & Appointment of Auditor

"I have pleasure in presenting the audited Annual Financial Reports for Somerville Community House Inc. for the financial year ended 30 June 2021.

The Profit & Loss Statement shows the following financial outcomes:

Current Year Surplus/(Loss)	\$33754
Income Received	\$168837
Expenditure	\$135083

The Balance Sheet shows Cash at Bank and Fixed Deposits as follows:

Cash at Bank	\$51087
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Term Deposit	\$128457
Total Cash Assets	\$180620

Even though Covid stopped so much of our activities at the House, financially we did quite well. This was due, in part, to State and Federal Government Grants. We received \$20,000 from the State Government and \$21,900 from the Federal Government through their Jobkeeper Program. These payments have enabled us to continue to meet our on-going commitments.

Other grants we received were - \$86,909 from DHS, \$20,000 from the Mornington Shire and \$500 from the Commonwealth Bank, Somerville. We are extremely grateful for all grants received.

We also wish to thank our auditor, Glen McClelland, for auditing the accounts.

I am confident that the Somerville Community House is in an excellent position to continue to prosper and grow within the community.

I am pleased to move my report."

The appointment of Glen McClelland as auditor is recommended.

**Accepted by** Ian Marshall **Seconded by** Jacky Woodhouse

Full financial reports are tabled in the Annual Report of 2021.

#### 7. Acceptance of Annual Report 2020

The Annual Report 2020

**Accepted by** Peter Winter **Seconded by** Rob Clarke

#### 8. Election of new Committee of Management

Vivienne Rogan accepted the invitation to conduct the election.

The results are:

Chairperson	Dick Cox
Vice Chairperson	Ian Marshall
Secretary/Public Officer	Lynda Tredwell
Treasurer	Frances Burns
General Committee Members	Jacky Woodhouse, Mike Sheehan, Peter Winter, Robert Clarke and Rhonda Fincham

9. Chairperson Dick Cox thanked Vivienne Rogan for officiating and welcomed in the new committee, and thanked all for accepting the roles.

Meeting closed at 2.20pm.

Mike Sheehan thanked all for their kindness whilst he was unwell.

# Annual Report from the Chair 2022

The on again off again in the latter half of 2021 made running of Somerville Community House challenging for our Manager Kim Fitcher and made it a worrying time for everybody. Our long standing, Secretary Rhonda Fincham stood down from the position after many years for which we thank her tremendously. Rhonda is not 'lost' to the Committee and has taken on the mammoth task of writing the history of SCH. Lynda Tredwell took over as Secretary and has been doing a great job. We also had to accept the resignation of Rob Clarke from the Committee and thank him for all his work and wish him well with his health and other commitments. We were pleased to have Richard Booth join the Committee during the year, the more varied the ideas and discussions, the better for all. We, like many organisations, 'lost' many of our volunteers during the lockdowns but now have an ever increasing 'band' of people wishing to "give back to the community". Without volunteers we could not function, so many thanks to them from the Committee.



Our Committee held online zoom meetings during the lockdowns and met face to face when we could in a safe manner. We purchased Hepa Air Filters for the Centre to ensure a safer environment within the House, while the sound proofing and privacy curtains in our main meeting room have been a great success.

Unfortunately, most of our planned meetings with the Shire, Senior Citizens and other groups had to be postponed month after month. So, with the Shire in lockdown for most of the time, little progress was made in 2021 on our 'wish list' of improvements. Now though we are making progress across the board, but it has been difficult as so many businesses and organisations have had so many changes of personnel our contacts have had to be re-established.

We have recently been able to use the Senior Citizen's facility which has greatly improved our ability to expand our programs especially the Bluegrass music group and singing groups. I am looking forward to seeing these programs grow as more people interact within our community.

The "beautifying Somerville" and bike trail projects collaborating with the Somerville/Tyabb Rotary Club have been really slowed down with the previous lockdowns but hopefully it will gain momentum again soon.

We were lucky to receive a Federal grant to plant trees for the Queen's Jubilee program and I look forward to watching the changes through the back windows as well the ongoing achievements of the gardening group who really enhance the SCH homely feeling.

We hope everyone stays safe and I am proud to be a part of the Somerville Community House and the vital role it plays in bringing together local people, community organisations, government, businesses and philanthropic organisations to achieve and support community-strengthening ideas that sit behind the whole Community House philosophy.

Captain Dick Cox OAM  
Chair  
Somerville Community House Committee

# Manager's Report 2022

It is my pleasure to present my sixth report as Manager of the Somerville Community House for 2022. The end of 2021 saw us released from lockdowns and curfews at the end of October and we reopened our doors to groups on 1 November with density restrictions. Even though we were faced with the looming uncertainty of the pandemic we continued to focus on keeping people connected and safe through regular online emails, book and yarn pickups as well as distanced walking groups, outside morning teas and garden activities to help maintain sanity. We also supported an inhouse Psychologist who was able to continue to see grateful clients face to face by following strict Covid Safety requirements.



As we continue to navigate our way out of the Covid-19 pandemic we adapt and respond to the many challenges to help our community feel safe. Most of our community are vaccinated however, it will take some time to return to a new normal at the Somerville Community House. The nursing staff continue to wear masks and ask a series of health questions before receiving clients to try and reduce the spread of viral infections.

The MPS conducted an energy audit on the Annie Sage Community Centre early in the year which led to the installation of seven Solar Panels on the roof to reduce electricity costs. We purchased new air filters to place in all the meeting rooms and the office to improve air quality and continue to provide hand sanitiser and face masks to anyone who enters and asks. With our need to reduce density requirements so too did our need to use the under-utilised Somerville Seniors' Hall for our ever-expanding monthly Bluegrass Music group. We continue to work with the Seniors and the Mornington Peninsula Shire to find a way to share this important facility and promote more community participation. We now have a regular singing group and a group of young adults learning how to cook basic meals, with many more exciting developments moving forward.

Time spent collaborating with the 12 other Community House managers across the Mornington Peninsula led to new branding and logo. We continue to liaise and support each other in a variety of ways through email, online meetings and the sharing of knowledge and resources. This year we celebrated Neighbourhood House week by sharing resources provided by the MPS to weave hundreds of stars supporting the Billion Star Project which promotes prevention of all forms of violence. Displays of stars adorn our Centre providing a sense of comfort to our many visitors.

Our program continues to expand and include new interests such as Floral Arranging, Photography, Mah Jong, the Card Game 500, a Ukulele class and we continue to support amateur musicians and provide a 'safe space' for them to share their love of music to the broader community. Last year we were fortunate to be able to host a Christmas lunch with 70 participants and be entertained by the Southern Sounds Chorus.

Our Knitting and Crocheting groups have continued to produce beautiful hand-crafted items for many charities including hundreds of toys for the Somerville CFA, beanies for the Hastings

Seamans' Mission and more. Our Somerville Stitches group sew facemasks, quilts and toys for a variety of charities, hospitals and schools. With leadership from Lyn Elton-Baker and work by this talented group, a new patchwork quilt hangs proudly in our centre.

I am very pleased that we were able to secure \$10,000 to commemorate Her Majesty's Platinum Jubilee, expand on the global tree canopy and will be able to plant a variety of native and heritage fruiting trees in our backyard over the next 13 months. We held a special Commemorative Event this September to plant the first tree and unveil a dedicated plaque, with a wonderful show of support and attendance from all sectors of our community.

We recently collaborated with the Tillerkite Preschool staff & committee to arrange a Community Event to mark the name changes of the precinct and road. Opening all three centres, we arranged an assortment of interactive activities across the day to celebrate with the hundreds of people who turned out on the day. We look forward to doing it again next year.

I wish to thank all the members of the Committee of Management for their ongoing support throughout the year. I appreciate your guidance, hands on approach and willingness to find solutions to the many challenges that come when working with Community. Thank you to all our passionate Tutors, Group Leaders and all of our Volunteers, you are the tapestry of the Somerville Community House and we are all the more richer for it. Thank you especially to Lyn Elton-Baker and Judy Watson for your loyalty and ongoing support which is immeasurable.

Thank you to all of our participants for continuing to support the House in so many ways by attending regular classes, special events, supporting raffles, donating fabric, yarns or books, spreading the word and continuing to share with your community. It warms my heart and makes the Somerville Community House what it is today, a success story.

Yours in community,  
Kim Fitcher  
Manager



# Treasurer's Report

## Treasurer's Report to Somerville Community House

Annual General Meeting : 12 October 2022

I have pleasure in presenting the audited Annual Financial Reports for Somerville Community House Inc. for the financial year ended 30 June 2022.

The Profit & Loss Statement shows the following financial outcomes:

Current Year Surplus/(Loss)       \$ 29146

Income Received                   \$162950

Expenditure                       \$133805

The Balance Sheet shows Cash at Bank and Fixed Deposits as follows:

Cash at Bank                       \$ 38512

Term Deposit/Investment       \$169219

Total Cash Assets               \$207731

The financials reflect a surplus for the 2021/2022 financial year. After two years of the Covid pandemic, we are now back in full swing. Our surplus has been due, in part, to grants being received from the Federal and State Governments and the Mornington Peninsula Shire. We were quite thrilled to receive \$10000 from Australian Government's Planting Trees for the Queen's Platinum Jubilee.

Other grants were received from the Mornington Peninsula Share, Department of Jobs, Precincts and Regions, Department of Family, Fairness and Housing and others, amounting to \$145844. We are extremely grateful for all grants received.

We also wish to thank our auditor, Glen McClelland, for auditing the accounts.

I am confident that the Somerville Community House is in an excellent position to continue to prosper and grow within the community.

I am pleased to move my report.



FRANCES BURNS

Treasurer

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# Auditor's Statement

## Kennedy & McClelland

Chartered Accountants

46 Playne Street / PO Box 1285

ABN 42 472 554 624

Frankston VIC 3199

Ph: (03) 9781 1888 | M: 0466 585 975

The Members  
Somerville Community House Inc.  
PO Box 579  
Somerville Vic 3912

### INDEPENDENT AUDITOR'S REPORT

I have audited the accompanying financial report, being a special purpose financial report of the Somerville Community House Inc, which comprises the statement of financial position as at 30 June 2020, the statement of Profit and Loss for the year then ended and notes to the financial statements

#### ***Responsible Entities Responsibility for the Financial Report***

The responsible entities of the registered entity are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in note 1 to the financial report is appropriate to meet the requirements of the Australian Charities and Not for Profits Commission Act 2012 and the needs of members. The responsible entities responsibility also includes such internal control as the responsible entities determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

#### ***Auditors Responsibility***

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit in accordance with Australian Auditing Standards. Those standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the responsible entities preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for a purpose of expressing an opinion on the effectiveness of the registered entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the responsible entities, as well as evaluating the overall presentation of the financial report. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Principal: Glen McClelland FCA



Liability Limited  
by a scheme  
approved under  
Professional Standards

Email: [glenmc100@gmail.com](mailto:glenmc100@gmail.com)

Professional Standards

CHARTERED AUSTRALIA • ACCOUNTANTS' - NEW ZEALAND Legislation.

# Auditor's Statement (continued)

## *Opinion*

In my opinion the financial report of the Somerville Community House Inc. has been prepared in accordance with Division 60 of the *Australian Charities and Not for Profit Commission Act 2012*, including:

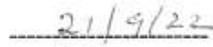
- (a) giving a true and fair view of the registered entity's financial position as at 30 June 2022 and its financial performance and cash flows for the year ended on that date; and
- (b) complying with Australian Accounting Standards to the extent described in note 1, and Division 60 of the *Australian Charities and Not for Profit Commission regulation 2013*.

## *Basis of Accounting*

Without modifying my opinion, I draw attention to note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the responsible entities' financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose.



G. McClelland FCA



Date

11 Netherplace Drive  
Frankston Vic 3199

# Financial Statements

Somerville Community House Inc.

## Profit & Loss Statement

July 2021 To June 2022

Income	
Grants	\$145,844
Other Income	\$1,333
Rental Income - Rotary	\$930
Adult Drawing	\$219
"A Flair for Art"	\$150
Book Club	\$245
Choir	\$145
Crosswords	\$798
Community Garden	\$159
Cooking for Kids	\$22
Groups	\$281
Bluegrass Mountain Club	\$1,000
Italian Courses	\$425
Kids Art	\$4,905
Krafty Kids	\$25
Knitting for a Cause	\$1,385
L/Lovers	\$268
Meditation	\$195
Pastels & Oils	\$13
Patchwork	\$915
Photography	\$9
Sewing	\$300
Tea & Coffee Group	\$279
Tai Chi	\$1,698
Watercolours	\$19
Workshops & Short Courses	\$73
Writers Group	\$118
Yoga - Hatha	\$656
Sundry Program Income	\$63
Floristry	\$118
Sundry Income	\$360
<b>Total Income</b>	<b>\$162,950</b>
<b>Total Cost of Goods Sold</b>	<b>\$0</b>
<b>Gross Profit</b>	<b>\$162,950</b>
Expenses	
Advertising & Promotion	\$880
Assets Purchased <\$5000	\$293
Audit Fees	\$740
Bank Charges	\$45
Cleaning & Pest Control	\$2,789
	\$987
Client Support Consumables	\$224
Sundry Program Expenses	\$504
Computer Expenses	\$1,754
Fees & Permits	\$85
Insurance - General	\$779
Merchant Fees	\$253
Membership Fees Paid	\$512
	\$144
Printing & Stationery	\$1,223
Repairs & Maintenance	\$569

This report includes Year-End Adjustments.

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**Profit & Loss Statement**

July 2021 To June 2022

	\$108,790	
Sundry Expenses	\$1,934	
Telephone & Fax, Internet	\$2,455	
Tutor Fees	\$8,045	
Program Expenses	\$802	
<b>Total Expenses</b>		<b>\$133,805</b>
<b>Operating Profit</b>		<b>\$29,146</b>
<b>Net Profit/(Loss)</b>		<b>\$29,146</b>

**Balance Sheet**

As of June 2022

ABN: 47 673 738 558

Assets		
Current Assets		
Bendigo Business Everyday Acct	\$12,281	
Bendigo/Sandhurst Investment Acct	\$70,273	
Bendigo Easy Access Acct	\$11,500	
Cheque Account - Operating	\$14,731	
Bendigo Bank Building Fund	\$98,946	
Inventory on Hand	\$789	
Petty Cash	-\$59	
Accounts Receivable	\$950	
<b>Total Current Assets</b>		<b>\$209,411</b>
Non - Current Assets		
Annie Sage Building Cap/Works	\$61,900	
Annie Sage Plant & Equipment	\$25,379	
<b>Total Non - Current Assets</b>		<b>\$87,279</b>
Computer Equipment	\$2,991	
Less Accumulated Depreciation	-\$34,710	
<b>Total Assets</b>		<b>\$264,972</b>
Liabilities		
Current Liabilities		
GST Collected on Sales	\$1,042	
GST Paid on Purchases	\$1,041	
ATO Creditor	\$455	
PAYG Withholding Payable	\$6,692	
Superannuation Payable	\$1,781	
Provision for Entitlements	\$2,823	
Salary Sacrifice	-\$518	
<b>Total Current Liabilities</b>		<b>\$13,316</b>
<b>Total Liabilities</b>		<b>\$13,316</b>
<b>Net Assets</b>		<b>\$251,655</b>
Equity		
Current Year Surplus	\$29,146	
Retained Surplus	\$222,510	
<b>Total Equity</b>		<b>\$251,655</b>

Somerville Community House Inc.  
Po Box 579  
Somerville Vic 3912

Kennedy & McClelland  
Chartered Accountants  
PO Box 1285  
Frankston Vic 3199

Dear Sir,

2022 AUDIT

In connection with your examination of the financial statements for the year ended 30 June 2022 we confirm that to the best of our knowledge and belief:

1. Financial transactions during the year have been conducted in accordance with the constitution including appropriate approval for payments and the recording of all receipts.
2. The statement of Income and Expenditure together with the Balance Sheet and notes to the accounts present a true and fair view of the financial position of the association as at 30 June 2022 and for the year ended on that date.
3. The association has been conducted in accordance with the constitution including register of members, minutes of meetings, annual general meeting, office bearers, the annual return form and appropriate notices for all meetings.
4. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements.
5. There are no large accounts not paid or contingent liabilities as at 30 June 2022
6. The assets recorded on the Balance Sheet and notes to the accounts were legally owned and were free from any charge.
7. We have made available to you, all books of account supporting documentation and all minutes of meetings
8. There have been no events since the end of the financial year that would substantially affect the accounts as at 30 June 2022

Yours faithfully



26-9-2022

Date



**Somerville Community House Incorporated**

Annie Sage Community Centre

2/21 Worwong Avenue, Somerville 3912

PO Box 579 Somerville 3912

Telephone: 03 5977 8330

Incorporation Reg No: A0040276V

ABN: 47 673 738 558

Email: [info@somervillecommunityhouse.com.au](mailto:info@somervillecommunityhouse.com.au)

Website: [www.somervillecommunityhouse.com.au](http://www.somervillecommunityhouse.com.au)

30 June 2022

**STATEMENT BY MEMBERS OF THE COMMITTEE**

The Committee of Management has determined that the association is not a reporting entity.

The Committee of Management has determined that this special purpose financial report should be prepared in accordance with accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee of Management, the financial report:

1. Presents a true and fair view of the financial position of the association as at 30 June 2022 and its performance for the year ended on that date.
2. At the date of this statement there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement was made in accordance with a resolution of the Committee of Management and is signed for and on behalf of the Committee by:

Dated: 26 August, 2022

Chair  
Richard (Dick) Cox OAM

Treasurer  
Frances Burns

**Somerville Community House Inc.**  
**Notes to and Forming Part of the Accounts**  
**For the year ended 30 June 2022**

**1. STATEMENT OF ACCOUNTING POLICIES**

The accounting policies adopted by the society follow the accounting standards issued by the Australian Accounting Bodies. Except where noted, these policies have been consistently applied. The Association is not a reporting entity and the accompanying financial reports are considered to be "Special purpose financial statements" and apply the following accounting standards to the extent they are relevant.

AASB 101	Presentation of Financial Statements
AASB 107	Statement of Cash Flows
AASB 108	Accounting policies, Changes in Accounting Estimates
AASB 1031	Materiality
AASB 1048	Interpretation of Standards
AASB 1054	Australian Additional Disclosures

This is a special purpose financial report that has been prepared to meet requirements of the members.

**(a) Income Recognition**

As is common for an organisation of this type, it is not practicable to maintain an effective system of internal control over donations, subscriptions and other fund raising activities. Accordingly income is acknowledged and recorded by the treasurer at the time of receipt.

**(b) Expenses**

Expenses are recorded and recognised at the time of payment. No adjustments have been made for accruals or prepayments with the exception of payroll expenses.

**(c) Assets**

Fixed assets have been capitalised and depreciated in accordance with previously adopted accounting policy.

**(d) Events subsequent to Balance Date**

There have been no known events since the end of the financial year that would substantially affect the accounts as at 30 June 2022.

**2. INCORPORATION**

The Somerville Community House Inc. was incorporated on 4 October 2000 under the provisions of the Associations Incorporation Act 1981 .